

	Item		Actions and recommendations	Who
1.				
	Present:	Cllr Bridget Wayman – Wiltshire Council (BW) – Chair Cllr Richard Budden – Wiltshire Council (RB) Cllr Pauline Church – Wiltshire Council (PCH) Cllr George Jeans – Wiltshire Council (GJ) Cllr Bill Parks – Wiltshire Council (BP) [Observer] Mike Ash – Bishopstone Parish Council (MA) Jane Childs – Barford St. Martin & Sutton Mandeville PC's (JC) Richard Packer – Chilmark PC (RP) Tony Phillips – Fovant Parish Council (TP) Frank Freeman – Hindon Parish Council (FF) Ruth Burrows – Kilmington Parish Council (RB) Graham Cotton – Kilmington Parish Council (GC) Debbie Beale – Mere Town Council (DE) Nick Beale – Mere Town Council (NB) David Curless – Sedgehill & Semley Parish Council (DC) Ashley Gray – Stourton with Gasper Parish Council (CS) Bev Cornish – Tisbury Parish Council (BC) Richard Mitchell – Tollard Royal Parish Council (RM) Alan Crossley – Wilton Town Council (DB) Paul Shaddock – Wiltshire Council (PS)		



2.	Apologies: Notes of previous meeting	Cllr Nabil Najjar – Wiltshire Council (NN) Tim Martin – Ansty Parish Council (TM) Tim Culver-Jones – Ansty PC / Fovant PC / Swallowcliffe PC (TCJ) Dickie Winchester – Compton Chamberlayne Parish Council (DW) Sarah Miller – Chilmark Parish Council (SM) Steve Banas – Swallowcliffe Parish Council (SB) Clare Churchill – Wilton Town Council / Burcombe PC (CC) Alex Howson – Wiltshire Council (AH)		
		The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 28 th June 2023. The South West Wiltshire Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cld=169&Mld=14927&Ver=4	That the update is noted.	LHFIG
3.	Financial Position			
		There is currently £14,264.06 still unallocated.		



4.	New Issues / Issues Requiring	A Decision		
a)	Issue No: 14-22-12 Fonthill Bishop PC Request for installation of bus stop and shelter on the north side of the B3089.	As advised at the previous meeting a bus stop has been requested at Hillside, opposite the existing shelter. The Passenger Transport Unit have advised that approximately 5 people per day are using the bus stops at Hillside. The provision of a bus stop at this location would require the grass bank to be cut into and a Unilog retaining structure to be	detail and agreed to close this issue due to the potential costs of the works. The group asked that this issued be closed.	Area Board
		installed to retain the bank and allow for the provision of a hardstanding to accommodate a bus stop (with or without the provision of a shelter).		
		The estimated cost of providing a bus stop (without a shelter) at this location is £18,200 (LHFIG contribution £13,650 / PC contribution £4,550). [Note: Figure includes a 25% contingency].		
		The estimated cost of providing a bus stop (with a wooden shelter) at this location is £28,065 (LHFIG contribution £21,048.75 / PC contribution £7,016.25). [Note: Figure includes a 25% contingency].		
		It should be noted that using an alternative type of shelter (non-wooden) or seeking alternative suppliers of wooden shelters would likely reduce the overall costs outlined above.		
		As requested at the previous meeting the PC have been contacted to see if they still wish to pursue this matter in consideration of the above information. The PC have not yet advised if they still wish to pursue this matter.		



b)	Issue No: 14-22-14 Wilton TC Request for pedestrian crossing facility in South Street.	Traffic survey undertaken with the 85 th percentile speed of traffic recorded as 26.3mph. If the TC wish to proceed with a formal crossing facility a sight stopping distance of between 31-40 metres of the crossing point would be required. However, as previously discussed it is unlikely that there are enough pedestrian crossing movements to justify the provision of a formal crossing facility at this location.	The group discussed this issue. AC stated that the PC would like for to proceed with the design of an informal crossing facility at this location based on the proposed suggestion.	PS
		The provision of an informal crossing facility could be considered. This could take the form of a pair of dropped kerbs (complimented with bus stop clearway markings) in the vicinity of the public car park entrance and bus stops. Siting a crossing point at the location indicated would provide improved access to the bus stops, the car park and the doctors surgery. The provision of the bus stop clearways would provide visibility of pedestrians crossing at this location.	That the update is noted.	Area Board
		The group are to discuss this issue to determine how they wish to progress.		
c)	Dinton PC Request for village gates and other measures to address speeding in the village	Following the previous meeting of the group the PC have further considered this matter and have indicated that they wish to pursue the introduction of village gates on the entrances to the village on the B3089 and the relocation of a SID post. The PC have indicated that they would be prepared to make a 50% contribution to the scheme costs.	As no representative of Dinton PC was in attendance at the meeting the group decided to hold this issue over for consideration at the next meeting of the group.	
		The estimated cost of this work is £10.720 (LHFIG contribution £5,360 / PC contribution £5,360). [Note: Figure includes a 20% contingency].	That the update is noted.	
d)	Issue No: 14-23-01 Wilton TC	The TC have advised they will be funding the provision of new street nameplates themselves and have requested information as to whether realigned signs facing oncoming traffic could be	AC advised that the TC would be pursuing this matter outside of the LHFIG with the assistance of PS.	



	Request for amendments to existing Wishford Road Street Nameplate	accommodated in the verge. The verge is approximately 2.5 metres wide. Street nameplates typically use a 90mm letter height. The existing (or a replacement) Wishford Road street nameplate could be realigned and accommodated in the existing verge. Using a 90mm letter height a single line Water Ditchampton sign would be approximately 2.2 metres wide and could be accommodated in the verge (subject to the sign assembly having rear rather than end support posts) However, if the sign is to include the town coat of arms, then a single line sign would likely be too wide to be accommodated in the verge. In this instance either using a smaller letter height or writing Water Ditchampton over two lines would allow the sign to be accommodated in the verge. If the group are not going to be required to fund this work the group are to consider whether this remains an LHFIG scheme.	The group asked that this issued be closed. That the update is noted.	Area Board
e)	Issue No: <u>14-23-04</u>	The PC have reported an ongoing drainage issue at one of the entrances to St. Leonard's Church which impacts on a	Site visit to be arranged with the PC.	PS
	Sedgehill & Semley PC Request to address drainage	pedestrian route to Semley Primary School. In the first instance the PC have requested a site visit to look at the issue and		
	issue at pedestrian entrance to	discuss potential solutions. Unfortunately, a site visit has yet to		
	St Leonard's Church	arranged. Meeting to be arranged for September 2023.		



f)	Issue No: 14-23-08 Wilton TC Request for improvements to address safety concerns at junction of North Street and Crow Lane.	been developed with the only difference between the options	That the Area Board approves the allocation of £656.25 towards this project. That the TC approves the allocation of £218.75 towards this project.	Area Board
		The estimated cost of this work with the coloured surfacing is £875.00. (LHFIG contribution £656.25 / PC contribution £218.75). [Note: Figure includes a 25% contingency].		
g)	Issue No: 14-23-12 Fovant PC Request for an improved footway outside of The Greater Good Pub	A site meeting has been undertaken with the PC to discuss potential options at this location. Following this meeting the PC have indicated they would like to pursue the provision of an area of hatch marking and two bollards to keep vehicles away from	That the Area Board approves the allocation of £1,684.69 towards this project. That the TC approves the allocation of £561.56 towards this project.	Area Board
		£1,684.69 / PC contribution £561.56). [Note: Figure includes a 25% contingency].	project.	



h)	Issue No: 14-23-13 Fovant PC Request for a footway at the junction of High Street and Tisbury Road	A site meeting has been undertaken with the PC to discuss potential options at this location. The road is not wide enough to allow for the provision of a formal footway at this location. Following this meeting the PC have indicated they would like to pursue the relocation of the existing edge of carriageway line and the provision of four bollards to keep vehicles as far away as possible from the area where pedestrians walk. The estimated cost of this work is £ 3,092.50. (LHFIG contribution £ 2,319.37 / PC contribution £773.13). [Note: Figure includes a 25% contingency].	allocation of £1,833.37 towards this project. That the TC approves the allocation of £611.13 towards this project. [Note: The group agreed to progress Items 4g and 4h as one works package. The cost estimate	Area Board
		[Note submitting the items 4g and 4h as one package of works would reduce the overall costs of the two projects by £648 through a reduction in lining gang and temporary traffic management costs.]	for Item 4h has been reduced accordingly.]	
i)	Issue No: 14-23-14 Bishopstone PC Broad Chalke PC Request for a speed limit assessment on the C12	The PC's have submitted a joint request for a speed limit assessment on the C12. Both are looking for 30mph speed limits to be introduced, with Bishopstone PC looking for a lower speed limit on the C12 through the part of the village currently subject to a 40mph speed limit and Broad Chalke PC are seeking a reduced speed limit on the entrance to the 20mph speed limit in the village. The PC's have agreed to share the 25% contribution to a speed limit assessment between them.	allocation of £2,175 towards this project. MA confirmed that both PCs had	Area Board
		The cost of a speed limit assessment is £2,900. (LHFIG contribution £2,175 / Bishopstone PC contribution £362.50 / Broad Chalke PC contribution £362.50).		



j)	Issue No: <u>14-23-15</u>	The PC have submitted a request for funding to replace two	That the Area Board approves the	Area
		stiles in the parish with kissing gates. The PC have indicated	allocation of £237 towards this	Board
	Donhead St. Andrew	that the overall cost of the project is £474 and that they would	project.	
	Request to replace two stiles with kissing gates.	be prepared to fund 50% of the costs.		
		The PC have been in discussions with the Rights of Way Team		
		over the locations that they wish the kissing gates to be		
		provided. In principle the Rights of Way Team are happy for		
		them to be replaced subject to seeing a detailed quote for the		
		works. RB has indicated that the PC are also investigating other		
		potential sources of funding for the works.		
		If the group aupport this issue, then the cost of the project would		
		If the group support this issue, then the cost of the project would be £474. (LHFIG contribution £237 / PC contribution £237).		
		DE £474. (LITTIG COMMIDUMON £237 / PC COMMIDUMON £237).		



k)	Issue No: <u>14-23-16</u>	The PC have reported drainage issues along the C24 from Ham Cross to its junctions with Sutton Row and SMAN20. They	drains on the C24 he would	DB
	Sutton Mandeville Drainage issues on SMAN21	advise that water drains from the fields that are higher than the road level; and a drain installed to capture the water as it crosses	request a CCTV drainage survey to determine what is causing the	
	and C24	the road fails to do so because it is blocked. Water then flows along the road eroding the road edges and cannot enter the	problems.	
		drain just past Hill House because that drain is totally blocked and requires emptying. The PC also advise that the drain installed by the Council on SMAN20 fails to capture all rainwater which then pours onto the road.		PS
		The drainage issues above are largely maintenance matters that should be reported via MyWilts. However, the PC advise that the issues have been reported via MyWilts and no action was undertaken which is why they have raised it as an LHFIG issue. David Button to provide advice on how the highways drains can be unblocked. Rights of Way Team to be asked to investigate the issues with the drain on the SMAN20 and advise if any improvements can be made to it.		



5.	Other Issues			
a)	Tisbury PC 20mph Speed Limit Extension	TRO consultation period has ended, no objections were received to the TRO consultation, but three local residents submitted comments on the proposals indicating that they supported the 20mph speed limit extension but requested that the proposals were extended further along Chilmark Road (x2) and Tisbury Row (x1). Residents have been advised that it is the Council's intention to proceed with its proposals as advertised. Subject to no further comments being received from the residents a works order will be produced and issued in October 2023.	That the update is noted	LHFIG
b)	Issue No: 14-20-4 Hindon PC Stops Hill Traffic Calming	A street works permit was not able to be obtained to allow the works to be taken forward in September 2023 due to a road space booking on the diversion route from a utility company. The road space has been booked for the 19 th February 2024 (for five days) and a street works permit obtained to allow the works to be undertaken. However, there may be potential to bring the works forward to December 2023. Meeting with Milestone arranged for 11/09/2023 to discuss bringing the works forward. PC to be advised of the results of the meeting once known.	That the update is noted.	LHFIG
c)	Issue No: 14-20-5 Tisbury PC The Quarry / Weaveland Road Narrow Road	Works were provisionally programmed to take place in July 2023 but were not able to be undertaken at that time. Works reprogrammed for the 13 th September 2023.	That the update is noted.	LHFIG



d)	Issue No: 14-20-11 Fovant PC A30/High Street Kerb Realignment	A site meeting has been undertaken with the PC to discuss potential options at this location alongside the issue at Item 4g . The PC have indicated for a footway buildout along the edge of The Forge, and changing the traffic route to entry only on the Forge side. Proposals to be drawn up and circulated to the PC. Proposals to be circulated to the PC in October 2023.	That the update is noted.	LHFIG
e)	Issue No: 14-21-5 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Glasses Lane	Works were provisionally programmed to take place in July 2023 but were not able to be undertaken at that time. Works programmed for the 25 th September 2023.	That the update is noted.	LHFIG
f)	Issue No: 14-21-6 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Sutton Hill	Works were provisionally programmed to take place in July 2023 but were not able to be undertaken at that time. Works programmed for the 26 th September 2023.	That the update is noted.	LHFIG
g)	Issue No: 14-21-7 Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane	Works were provisionally programmed to take place in July 2023 but were not able to be undertaken at that time. Works programmed for the 27 th and 28 th September 2023.	That the update is noted.	LHFIG
h)	Issue No: 14-21-9 Kilmington PC Request for pedestrians in road warning signs in The Street.	Works programmed to be undertaken on the 11 th and 12 th September 2023,	That the update is noted.	LHFIG



i)	Issue No: 14-21-10 Mere TC Request for speed limit assessment along Shaftesbury Road	, ,	That the update is noted	LHFIG
j)	Issue No: 14-21-11 Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal		That the update is noted.	LHFIG
k)	Ansty PC Request for a 20mph speed limit.	Officers are working with the PC on the submission of a request to the Cabinet Member for Highways in support of the PC's wish to see to a sign only 20mph speed restriction introduced in Ansty. Submission of the request to the Cabinet Member is anticipated to take place in September 2023. The decision of the Cabinet Member is to be reported back to the next meeting of the group.	That the update is noted	LHFIG
I)	Issue No: 14-22-02 East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road.	Project passed to the Signing Team to progress. Design works commenced in August 2023. Revised proposals to be circulated to the PC in September 2023. Subject to the PC agreeing the proposals works pack to be issued to the contractor in October	That the update is noted.	LHFIG



m)	Issue No: 14-22-04 Chilmark PC Request for a 'Blind Summit' warning sign.	Signing works undertaken in August 2023. Signing works to be checked by officers. To save costs to the group and PC the laying of the SLOW marking will be undertaken alongside the lining works at Item 5n .	XX advised that the signing works had not been completed. PS advised he would take this matter with the contractor.	PS
n)	Issue No: 14-22-06 Chilmark PC Request for extension of existing edge of carriageway line	Works allocated to the Traffic Signing Team. Works order currently being prepared for issue to contractor in September 2023.	That the update is noted.	LHFIG
0)	Issue No: 14-22-07 Tisbury PC Request to convert a limited waiting parking bay in the High Street to a disabled parking bay.	TRO consultation has been undertaken. No objections were received meaning that the changes can be implemented on the ground. Production of works order to commence in October 2023.	That the update is noted.	LHFIG
p)	Issue No: 14-22-08 Hindon PC Request for 'Pedestrians in Road' warning signs.	As requested at the previous meeting the PC would like to keep this issue on the agenda for revisiting in the future. PC to advise if they wish to proceed with this issue at this time.	PC to advise how they wish to proceed with this issue in due course.	PC
q)	Issue No: 14-22-13 Teffont PC Request for measures to address speeding traffic on the B3089.	As reported at the last meeting of the group the speed limit assessment recommended the introduction of a 50mph speed limit along a length of the B3089 Hindon Road on the western side of the village. The PC have still yet to advise whether they wish to accept the recommendation of the speed limit assessment. No further action is to be undertaken with respect to this issue until such time as the PC have confirmed they support the recommendation of the speed limit assessment and wish to proceed with the speed limit change on the ground.	That the update is noted	LHFIG



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r)	Issue No: <u>14-22-15</u>	The bid submitted to the Substantive LHFIG fund for match	That the update is noted.	LHFIG
		funding to allow the TC to take forward the project to provide		
	Mere TC	better pedestrian access to and from the town centre via		
	Improvements to Rights of Way	MERE50 and MERE66 was successful. The TC are currently		
	MERE50 and MERE66.	developing the proposals and preparing tender material.		
s)	Issue No: <u>14-22-17</u>	As advised at the previous meeting of the group the speed limit	That the update is noted	LHFIG
',		assessment recommended the introduction of a 30mph speed		
	Kilmington PC	limit along a length of both New Road in Kilmington and Stourton		
	Request for speed limit	Lane in Stourton.		
	assessment along New Road	Lane in Stourton.		
		At the previous meeting Ctourten DC indicated that they		
	and Kilmington Common	At the previous meeting Stourton PC indicated that they		
		supported the recommendation but requested that the whole		
		length of Stourton Lane currently subject to a 40mph speed limit		
		became subject to a 30mph speed limit and not just the length		
		recommended in the report. Officers, in liaison with the PC, have		
		submitted a request to the Cabinet Member for Highways		
		seeking their consent to introduce a 30mph speed limit in		
		Stourton Lane in line with the PC's request.		
		·		
		Discussion and consideration from the Cabinet Member is		
		ongoing and the outcome will be reported back to the next		
		meeting of the group.		
t)	Issue No: 14-22-19	Project passed to the Signing Team to progress. Design work	That the update is noted.	LHFIG
'	10000 1001 11 11 10	commenced in July 2023. Proposals to be circulated to the PC	aa apaato lo liotoal	
	Fovant PC	for comment in September 2023. Subject to the PC agreeing the		
	Request for Pedestrians in	, , , , , , , , , , , , , , , , , , , ,		
	•	proposais the works order will be issued in October 2023.		
	Road Warning Signs			



u)	Issue No: 14-22-20 Donhead St. Mary PC Request for two School Keep Clear markings at Ludwell Primary School		That the update is noted.	LHFIG
v)	Issue No: 14-23-02 Wilton TC Request for parking bays in Market Square to be resized to make them easier to use.	Works allocated to the Traffic Signing Team. Works order currently being prepared for issue to contractor in September 2023.	That the update is noted.	LHFIG
w)	Issue No: 14-23-03 Stourton with Gasper PC Request for the provision of two Oncoming Vehicles in Middle of Road warning signs in Stourton Lane	Works allocated to the Traffic Signing Team. Project awaiting allocation to an engineer to produce the works order.	That the update is noted.	LHFIG
x)	Issue No: 14-23-11 Dinton PC Request for 7.5t weight limit on Steep Hollow and Sandhills Road	1 ' '	That the update is noted.	LHFIG



6.	Closed Issues			
a)	Issue No: 14-21-1 Compton Chamberlayne Sign Decluttering	All works complete. Issue has been closed.	That the update is noted.	LHFIG
b)	Issue No: 14-22-09 Zeals PC Request for dropped kerb.	All works complete. Issue has been closed.	That the update is noted.	LHFIG
7.	Other Items			
a)	Highway Maintenance Update	DB advised that the Local Highways Office had been under pressure since the start of the financial year with the Council's new highways contractor struggling to provide all the resources required. This was a matter that was being taken through the contract management mechanisms. DB had advised that the Local Highways Office had also been struggling to fill staff vacancies within the office. The Council and Milestone are working with each other to finalise the scope of the Parish Steward scheme. However, the Parish Stewards have been on schedule during August. Ragwort pulling happened as normal during August. However, unless it is next to livestock it will not be being pulled this year because of its wider ecological benefits. Grass cutting works at visibility splays had been taking place but the annual verge cutting programme was due to commence. This work in sub-contracted to Simon Jackson Contractors.	That the update is noted.	LHFIG



The annual white lining refreshments programme in the area was completed in August. No further white lining works are due to take place until next financial year.

The jet patcher was still working the area with works having recently been undertaken in Tollard Royal. The jet patcher should be working until the end of September.

A full masonry gang operation has been in operation for three weeks in the area.

In terms of pothole filling (hot material gangs) then in addition to hand patching gang there would be a machine gang that comes in once a month, equipped with a Bobcat planer that could patch larger areas (up to $60m^2$). DB advised that the Council were working with Milestone to address issues with this aspect of the service provision.

Reactive surfacing is where areas up to $400m^2$ are resurfaced. Most of the sites he had put forward had been costed and he was hopeful these sites would be picked up before the end of the financial year.

Various footway resurfacing schemes should be taking place over the next three months.

Surfacing schemes are for areas over 400m², with the recent works at Hindon Lane being an example. DB advised he was not currently of any other sites for this type of treatment in South West Wiltshire.



		DB had advised he was pushing for a small gully jetting programme. One days' worth of resource had been allocated. He was pushing for more. Much of the tree works were focused on dealing with ash dieback but other issues were being addressed when resources	
		permitted.	
8.	Date of Next Meeting:	15 th November 2023	



1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to the South West Wiltshire Area Board.
- 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, South West Wiltshire Area Board will have a remaining highways funding balance of £7,677.75 in the LHFIG allocation available for the 2023/2024 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.